

Dear Parents/ Carers,

Year 10 Return to School – Specific details of times and expectations for your child

On Friday we informed you that Year 10 students will be returning to school from Monday 15th June. In this letter we will provide you with details of the dates for your child to attend, details of the taught lessons that they will have, and further details of the expectations for students in school. Our goal is to ensure that students reintegrate into school, receiving some essential teaching from subject specialists, whilst continuing to complete all classes through online provision for the weeks when they are not in.

When will your child be coming into school for taught sessions?

To ensure students in school can safely social distance we will be dividing students into small bubbles and inviting them in at staggered times. Your child will be in school:

- (Direct letters to parents will contain the weeks your child will be in school along with the arrival, lunch and departure times)

Here is the generic timetable for all students:

Day	Arrival time	P1/2	Lunch	P3/4	Departure
Monday		Science		Geography or History	
Tuesday		Maths		Science	
Wednesday		English		Maths	
Thursday		English		Geography or History	
Friday		Options		Options	

Please note that, on account of staggered start times, we do not want your child to arrive any sooner than five minutes before their specified arrival time. Both entrances to the school will be open and we have organised for students to be able to cycle in and park their bike in safe spaces. Year 10 will be entering by the regular student entrance via the amphitheatre.

We have made a number of changes to the school so that students can safely return. This means that some things will be different compared to when they were last in school. We would like to set out here some of the main things you and your child will need to be aware of prior to their return. We have also prepared a video that students should watch before they return to acquaint themselves with school expectations. [Click here to view the video](#)

Uniform

We have made the decision to allow students to wear their own clothes to school till the end of this academic year. This is to ensure that students can easily wash the clothes they have worn in school that night, in order to fulfil government guidelines of wearing fresh, clean clothes each day. Students should be dressed appropriately for the school day which will include time outdoors. Guidance of what is permissible can be seen in the revised behaviour policy, [click here](#), but essentially comfortable loose fitting clothing such as sports clothing, is ideal.

Hand washing

Frequent washing of hands remains a vital part of our routine. We have now installed hand washing facilities at the entrances to make it easier for students to wash and sanitise their hands when they arrive at the Academy. We will also be asking students to wash and sanitise frequently as part of the school day.

Equipment

To support social distancing expectations students will need to bring with them a school bag containing their packed lunch and the equipment that they will need. This can be left in school on their desk and at the end of the week will need to be taken home again. They will not be able to share equipment, so it is really important students arrive prepared with what they need for their own learning including:

- All class books, folders and resources, including their English Edexcel poetry anthology
- Black pens
- Calculator
- Pencil, rubber and sharpener
- Ruler

(Laptops/Tablets are not required)

All students will also need to bring a packed lunch with them. There will be no facilities to purchase food in school. We also advise that students have a reusable water bottle. For families that are in receipt of free-school meals we will continue to provide the vouchers so you can purchase food at the supermarket for your child's packed lunch.

Social distancing

All staff and students will need to follow the strict social distancing guidance as set out by the Government. To support this, we will be dividing students into small groups known as bubbles. They will arrive, attend lessons, eat lunch and leave with the same group of students. Each student will be allocated a desk for the week and will remain in the same classroom for their lessons except on a Friday when ICT access will be available for students to complete their options subject work, this will be in a different room but students will, once again have their own dedicated space to work.

Contacting us during the day

We will remain closed to visitors at this time. If you have any questions or need to make us aware of any information, then please email or telephone the school using the usual methods of contact.

Health checks and absence

On arrival we will ask students how they are feeling. If we have any concerns, we will contact you directly.

If your child or anyone in the household is showing any symptoms of the COVID-19, your child will need to stay at home. Let us know on the school absence line as normal and please follow the guidance set out by the Government to book a test. The household will need to remain in isolation until the test results comes back clear and if found to have the virus then they must follow the guidance set out by the Government.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

Behaviour

It is vital that we are able to keep all students and staff safe. To reflect the changes in day to day schooling, we have updated our behaviour policy and this can be found [here](#) . We will update students on this when they return, but you are welcome to go through this with them in advance.

The importance of home learning alongside face to face sessions

As lockdown restrictions are eased getting year 10 students back into school so they can receive face-to-face teaching from subject specialists is vital. The week students are in school will allow teachers the chance to question and discuss with students their learning so they can better support their learning not only while they are in school but during the following two weeks as they continue with their home learning.

You will know from this year the impact that COVID-19 has had on year 11 students but also on the terminal grade for the subject your child was due to sit in the summer. Rather than being based on a test at the end of the course, the exam result this year has been based on evidence from the entire course including classwork, homework and assessments. We do not know what will happen next year but it is vital whatever happens that students are prepared and it is for this reason that we remain focused on ensuring that all students can succeed with their learning even while they are working at home.

Assessment fortnight

We have prepared end of year 10 assessments for all subjects. These will take place between Monday 29th June and Friday 10th July. Outcomes from these assessments will help to inform setting arrangements and tier of entry decisions for some subjects, as well as focal points for future study.

Experience Week

The focus for experience week for our year 10s is normally a combination of workshops that help them prepare for year 11, like Human Utopia, and practical Geography field work alongside a chance to participate in some of the other events. This year with our experience week being a virtual offer we have taken the decision that Year 10 lessons will continue for the rest of this academic year. This also allows us to bring more students to school for face-to-face lessons and support. We will still share the virtual experiences with students so they can do them in their own time or during the six-week holiday.

Further Information – a walkaround video guide and live Year 10 parent forums

We will be sharing a video this week so students can see the changes we have made to the school for themselves. We also invite you to attend one of our virtual live sessions where we will be able to share further details with you and answer any questions that you may have. These are taking place on:

- Wednesday 10th June at 6pm-7pm [Invite to Wednesday Meeting Click Here](#)
- Thursday 11th June at 11am-12pm [Invite to Thursday Meeting Click Here](#)

We are hosting this via MS Teams live event, rather than Skype as was mentioned in Friday's email to parents. You should be able to click the link to whichever meeting you want to attend above to come into that meeting. You do not need to download Microsoft Teams, the simplest way is to select 'watch on the web instead' and then join anonymously. You can add questions via the Q&A

feature or email them to my P.A. using the email address below in advance of the meeting.

Microsoft video Guide For watching Live Events [Click here](#)

Following these sessions, if you still have questions or would prefer to have a personal conversation, then we would be very happy to arrange a telephone call with you to discuss individual questions or circumstances. Please contact donna.churchill@shoreham-academy.org and she will organise a time for you to talk with a senior colleague.

We have sent a CareMonkey form out to all Year 10 parents to enable us to get updated medical information on your child's and your family's circumstances, such as if they or a member of your family are currently shielding. Could you please ensure you complete this by Thursday at 2pm so we can use this information to support our planning.

In conclusion, we appreciate that parents and students may feel anxious about the re-opening of school. We have worked really hard to ensure that our plan for this return ensures that everyone, students, parents and colleagues, feels safe and confident. I look forward to sharing the plan with you and responding to questions during the live sessions later this week.

Best wishes,

A handwritten signature in black ink, appearing to read 'Jim Coupe', with a stylized flourish at the end.

Jim Coupe

Principal