

Shoreham Academy
Full reopening in September
Initial plans

Parent/ Carers Live event - 16th July 2020

Live event – How it will work

- Welcome/ introductions
- Presentations
- Questions

- *It is interactive through the question box*
- *We can respond to specific personal questions 'off live'*
- *We will respond to as many questions as possible live*
- *Please ask questions now and after today – we want you to understand everything*
- *Please offer suggestions – your ideas may offer us a better way of achieving our goals*

Our team tonight

- Jim Coupe – Principal
- Tim Harkins – Health and Safety, Buildings, Risk Assessment
- Hayley Hill – Parent Link, Teaching and Learning
- Vicki Penney – Rooming and Scheduling, Student Achievement
- Lydia Shelley – Student Voice, Pastoral Care, Transition
- Kieran Felton – Sixth Form, Wider Student Experience

Key priorities

- Deliver a safe and compliant school experience for colleagues and students
- Provide a school experience for students which is as close to 'normal' as we can safely achieve
- Ensure that students can access the full curriculum and are effectively supported pastorally and in their class learning
- Enable students to catch up and close learning gaps
- Support colleagues across the school in achieving these goals within their context

What might this look like? *Lessons*

- Students are taught their full timetable i.e. 5 lessons per day, 5 days per week
- Students are taught and remain within year group bubbles throughout each day
- Students are taught in their 'base' classroom for the majority of lessons
- These classrooms are zoned to minimise movement for instance when classes are taught in different rooms e.g. options at KS4
- Some 'specialist classrooms' will be retained for specialist delivery
- Teachers will travel to their classes

What might this look like? *Start and end of day Y7-11*

- Students will go to their outdoor bubble zones on arrival, washing hands/ sanitising before coming into their indoor bubble 'hall'
- Students will be registered by their lesson one teacher in their class/ bubble group at 8.20am
- Their class teacher will then lead them to class on identified routes to prevent crossover with other year groups
- End of day will be slightly staggered to enable safe departure
- We will pause on the introduction of before and after school clubs and activities, and review after the first couple of weeks

What might this look like? *Break and Lunch*

- Break occurs during an extended period 2 of 80 minutes. It will last 20 minutes
- Lunch occurs during an extended period 4 of 90 minutes. It will last 30 minutes
- Both New Build and Atrium will be used for breaks and lunches plus identified outdoor spaces. Both areas will have a similar offer of hot and cold food options
- A maximum of two year groups will be on break and lunch at any one time

What might this look like? *Mentor time*

- Mentor time will occur between period 3 and period 4 for 20minutes
- Mentor groups will be the same groups as the bubble groups
- The emphasis will be on reengaging students, including more PSHCE activities and more opportunity for discussion, in support of student well-being
- Assemblies will be predominantly virtual/ digital live events, vertical School groups won't be able to mix for the time being.

Overview of Day

	Arrival Line Up	p1 (60 min) 8.30am	p2 9.30am - 10.50am (80min total) 60min lesson and 20min break				p3 (60 min) 10.50am	Mentor 20 mins 11.50am	12.10pm p5 (90 mins) includes lunch			p6 (60 min lessons) 1.40pm	p7 (60 min lesson)	Leaving Times
Y7	8.20am	60 min lesson	30 mins lesson	break	30 mins lesson	60 min lesson	Mentor	30 mins lesson	lunch	30 min lesson	60 min lesson		2.35pm	
Y8	8.20am	60 min lesson	break	60 min lesson			60 min lesson	Mentor	Lunch	60 min lesson		60 min lesson	2.35pm	
Y9	8.20am	60 min lesson	30 min lesson	break	30 mins lesson	60 min lesson	Mentor	30 mins lesson	lunch	30 min lesson	60 min lesson		2.40pm	
Y10	8.20am	60 min lesson	break	60 min lesson			60 min lesson	Mentor	Lunch	60 min lesson		60 min lesson	2.45pm	
Y11	8.20am	60 min lesson	60 min lesson			break	60 min lesson	Mentor	60 min lesson		Lunch	60 min lesson	2.45pm	
Y12	Various	60 min lesson	60 min lesson			break	60 min lesson	Mentor	60 min lesson		Lunch	60 min lesson	2.45pm	Various
Y13	Various	60 min lesson	60 mins lesson			break	60 min lesson	Mentor	60 min lesson		Lunch	60 min lesson	2.45pm	Various

What might this look like? *Behaviour/ Uniform/Rewards*

- The behaviour policy will be updated to reflect new guidance in time for September
- It will be driven by school value of integrity and the need to ensure health and safety of all.
- The uniform policy will return to same expectations as pre-COVID, i.e. full school uniform
- As always, we will seek to reward our fabulous students for the great things that they do.
- We are in the process of reviewing application of sanction systems including green and blue slips, as well as our reflection room in light of guidance

What this might look like? *Staggered start of term w/b 7th September*

- Monday – Years 7 and 11 induction
- Tuesday – Years 7, 10, 11 (Year 10 induction)
- Wednesday – Years 7, 8, 10, 11 (Year 8 induction)
- Thursday – All years (Year 9 induction)

- Sixth form – Staggered start over the course of the week to include induction sessions

Key Points of DFE Guidance

Avoiding contact with anyone with symptoms

Clean hands thoroughly more often than usual

Introduce enhanced cleaning, including cleaning frequently touched surfaces often

Good respiratory hygiene practices

Minimise contact between individuals and maintain social distancing wherever possible

Minimising mixing of groups

Engage with the NHS Test and Trace process

Manage confirmed cases of coronavirus (COVID-19) amongst the school community

Contain any outbreak by following local health protection team advice

Infection Control, Staff, Pupils, visitors

- Number of measures to support and manage any possible Covid19-related staff issues
 - Fully engage with national test and trace programme
- Pupils with symptoms should not attend for 7 days and should take a test under the NHS test and trace programme
 - Inform the school of positive and negative results
- Where a pupil indicates an individual in their household is unwell with symptoms compatible with Covid-19, they must self-isolate for up to 14 days
 - If symptomatic household member tests negative they can return to school
- All visitors to site carefully managed and identification details recorded and held for 21 days
 - Still likely to be a number of restrictions in place
- Full school procedures for dealing with suspected and confirmed cases

Good Hand and Respiratory Hygiene

- Washing hands
 - New sets of external sinks for each year group
- Anti bac gel dispensers
 - All entry points, toilets and classrooms
- New bins promotion of 'Catch-it, bin-it, kill-it'
- Reinforce with signage, PSHE lessons and teacher guidance

Groupings

- The school will do all we can to minimise contacts and mixing while still delivering the curriculum.
- Two sides to how this is managed
 - distancing where possible
 - bubbles/groups.
- Year Group bubbles
 - Timetable band/bubbles
 - Class bubbles
- Minimise contact – Bubbles are allocated to zones of the school
- Separate entrance/exits, limited movement, allocated toilet facilities and staggered breaks and lunches and exits from the building
- In shared environments/equipment cleaning frequencies will be increased.

Groupings

- Older children (KS4 and KS5) encouraged to keep distance in their groups where possible. The school will operate a no touching policy.
- Children in KS3 will be encouraged to keep their distance where possible but it is understood that this is more difficult for the younger children in KS3
- Mixing in wider groups for specialist subjects, wraparound care, or on transport is permitted and reflected in the academy model.
- All staff can operate across multiple classes and year groups but should practise distancing, and 2m where possible.
- To enable the tracing process to be work effectively, schools will need to keep a comprehensive record of group/bubble composition and records of any close contact that takes place between children and staff in different groups

Classrooms

- Pupils sitting side by side and facing forwards where possible. Classrooms to be rearranged over the Summer holiday to accommodate this.
- Changes in furniture and equipment in classes
- Students will primarily use the same desk space for each lesson. Where students move to new room and use new desk it will be sanitised before use.
- All classrooms to have cleaning materials and wipes available for equipment and surfaces
- New ways of teaching/working with students to maintain 2M social distancing staff/students where possible ie. Mini whiteboards

Infection Control – Physical Changes

- New transit systems, one way, give way systems and signage
- Movement minimised and largely supervised directly by staff
- Changes made to air handling and air conditioning systems to be on fresh air modes and temperatures adjusted, open windows and doors
- New food collection and serving systems for September 2020 based on one year group access at a time.
 - Contactless card system (linked to ParentPay)
 - Similar menus from both outlets

Infection Control – Cleaning

- Frequency to be increased with focus on areas used by multiple groups and hand-contact surfaces
- New increased cleaning schedules, staffing and systems
- Infection control cleaning on areas that need to be cleaned quickly between bubble use

New Risk Assessments – Subjects and Roles

- Subject leads to review their risk assessments for the planned activities and update accordingly.
- Refer to national guidance and on specialist advisory bodies for latest guidance on required controls.
- Consideration required for availability of support staff e.g. technicians and the capability of practical lessons to be delivered.
- Update sub risk-assessments undertaken for June 2020
- Pastoral
- Inclusion
- Sixth Form
- 30+ in total

Next steps

- 16.7.20 – Parent/ carers live event
- 11.8.20 – Updated government guidance
- 14.8.20 – Submission of draft risk assessment to UL
- (From) 21.8.20 – Communications of final plan to key stakeholders

Volunteers – We need you!

- We are determined to deliver a full and safe return to school in September
- As you can see, this is complicated but achievable BUT we could really do with your help
- We need volunteers to assist, particularly with staggered breaks and lunchtimes
- If you can help, please email info@shoreham-academy.org giving your name and details, saying you would like to volunteer
- **Working together we can continue to give our children a great school experience**

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