

## PARENT PORTAL GUIDE

**Important Note:** To be able to use the Parent Portal, our data systems have to record that you have parental responsibility and we have a valid email address for you.



## How do I find the Firefly Parent Portal?

You can find links to Firefly login on the academy website.

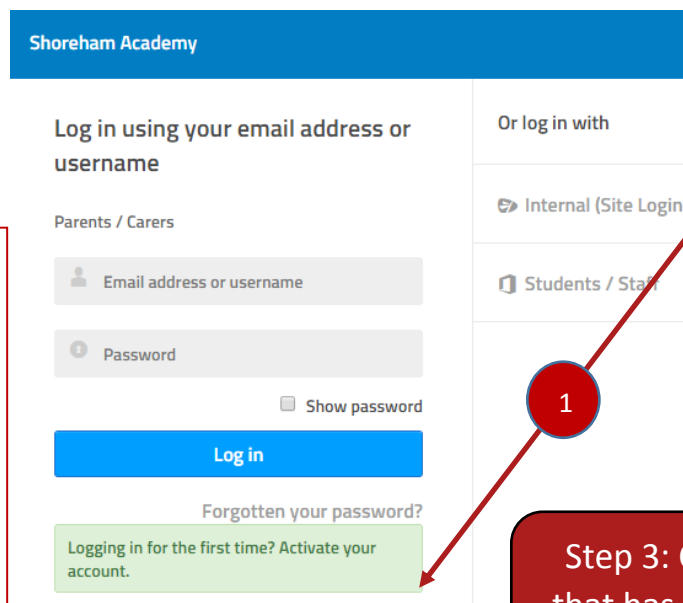
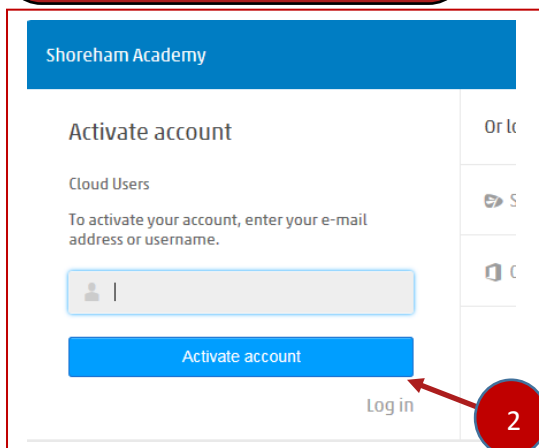


There are 3 links on the academy homepage. Quick links icon (top right), on the Firefly page in Parents section and at bottom of the website. Firefly will work on most devices

The link is <https://shoreham.fireflycloud.net>

## How do I login?

Step 2: Enter the email address we hold for you and click Activate Account



Step 1: The first time you try to login you will need to activate your new Parent Portal Account

Step 3: Click on the link that has been emailed to you.

## What will I see once I've logged on?

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Shoreham Academy  
The best in everyone!

Dashboard Your Child Resources

Welcome to the Shoreham Academy Parent Portal

firefly

Calendar

Quick Links

- Term Dates
- Letter Archive
- Extra Curricular
- Options
- Curriculum
- 2017/18 Mentor Groups

Scroll down homepage to see your children's profiles

Your Personal Profile and change password is located top right

Main Parents' Menu is now under resources

In the Resources, menu you will find 'Subjects' where staff will create resources, and pages for students' learning

## Browse Profiles

### Your Children

- M Schmoe
- S Schmoe
- L Schmoe

### Your Groups

Through the Browse Profiles Section you can see information on your son or daughter's behaviour, attendance, homework and timetable.

## Tasks for Test Student

Click on 'View All Tasks' to show Homework and Classwork set through Firefly

You have 1 Task displayed

Sort By:  Due  Set

Filter by Status:  To Do  Done

Test Homework - Please ignore

NEW DUE TOMORROW POSTED BY MR T HARKINS, A FEW MOMENTS AGO

Not completed

Where can I get help? Please check website for guides and FAQ  
Password/Login Issues – [helpdesk@shoreham-academy.org](mailto:helpdesk@shoreham-academy.org)  
Student Data Queries – Mrs J Salter [jsalter@shoreham-academy.org](mailto:jsalter@shoreham-academy.org)

There are a number of filter options to help you find what has been set, completed or is outstanding. Many items of homework will still just be handed in to the teacher.